

LEAVING SCHOOL?



MAKING THE NEXT MOVE

Information for
Year 11 Leavers
2020

connexions

Here to help you now
and in the future

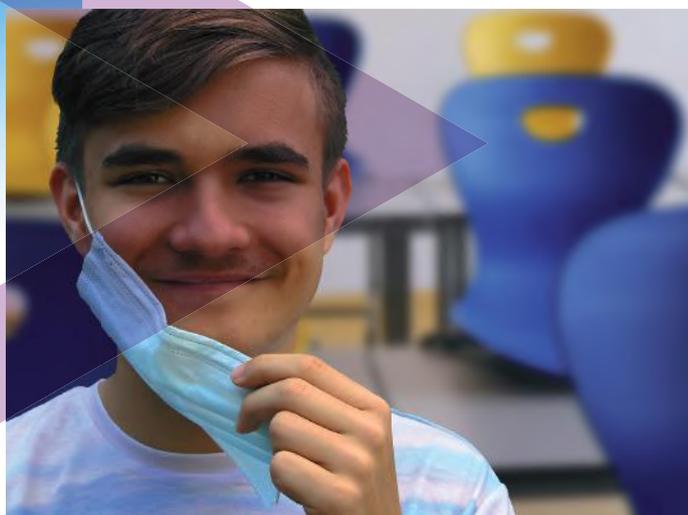


Hull
City Council

As well as the Academy's Careers Adviser (Miss Dales), the Connexions service is also here to help you with advice on career options, education, jobs and training. The Connexions Service employs Advisers who are trained to support and advise you. Connexions Advisers continue to work over the school holidays so if you are leaving school this year and you want further help, please contact us.

Leaving school can be a worrying time for students and the current pandemic doesn't make things any easier. To help you we have put together in this leaflet some information that we hope you will find useful. If you need further help you can contact us via your school or directly (see useful contact information).

Usually we work face to face with young people but during the current Coronavirus/COVID-19 pandemic this is not possible. Instead we have a range of other ways to help you. These include online meetings/video conferencing (via Microsoft Teams/WebEx), email, telephone and social media. Our online careers gateway (>log on | move on>) contains a wealth of useful tools and resources. The website includes a prospectus of courses and apprenticeships available locally, an application system, CV writer, a passport to record your employability skills and an information and inspiration section to support you in making the right decision about your next step.



LEAVING SCHOOL

The official leaving date for year 11 students is the last Friday in June, which this year is Friday 26th June 2020. This means you cannot legally start full time work or training until after this date (even if your 16th birthday is before this date). Before 26th June you can work part-time but there are strict rules. These rules ensure that work doesn't get in the way of your school life.

Also, if you are in year 11 you will be affected by the **Raising of the Participation Age (RPA)**. Under these rules you will need to remain in learning until your 18th birthday. RPA doesn't mean you have to stay at school but that could be an option, depending on your school. You could also consider a college, a 6th form college, a school/academy 6th form, an apprenticeship or a job that allows you to take recognised qualifications part time. If you haven't already applied, contact Connexions without delay for advice. One thing is clear, doing nothing after year 11 is not an option.



INTO WORK AND TRAINING

Looking for an apprenticeship or traineeship?

The way into many skilled jobs is an apprenticeship, which allows you to learn a real job in a real workplace. There are different levels of apprenticeships available, but they all lead to work related qualifications and allow you to gain the work experience you will need to further your career.

If you become an employed apprentice you will earn a minimum of £4.15 per hour. This rate is for apprentices aged 16 to 18 and those aged 19 or over in their first year. Rates are usually reviewed each October.

For those who are not ready for an apprenticeship there are traineeships. A traineeship is an unwaged education and training programme with work experience that is aimed at giving young people the skills and experience that employers are looking for.

Further information about apprenticeships and traineeships can be obtained from the National Apprenticeship Service website:

<https://www.findapprenticeship.service.gov.uk>



LOOKING FOR WORK?

Connexions Advisers can help you if you have left school and are looking for employment. For example, we can:

- ▶ Help you write application letters, advice on completing CVs and application forms, apply online
- ▶ Prepare you for job interviews
- ▶ Inform you about employment rights and other rules affecting you at work

Note that under the **RPA** (see above), if you obtain a job you will be required by law to study part time for recognised qualifications.

MONEY FOR LEARNING

The following information applies if you enter full time education or start on an approved training programme where you are not employed.

The 16-19 bursary fund provides financial support for some young people in full time education or training. To see if you are eligible for the bursary please contact the school, college or training provider where you have obtained a place.

Your parents/carers can continue to claim Child Benefit on your behalf (up to your 20th birthday) providing you are still in learning. This benefit is paid by Her Majesty's Revenue and Customs (HMRC). Your parents/carers will need to confirm with HMRC that you are continuing in education. They will normally write to your parents/carers to check what your plans are after year 11.

NATIONAL INSURANCE (NI)

You will need your National Insurance number when you start work or training (i.e. anything that involves you being paid a wage).

Your National Insurance number is normally sent to you around the age of 15 years 9 months. **Please keep it safe.** If you are over 16 and have not received one, or have lost it, contact the **National Insurance helpline on: 0300 2003500**

If you leave your apprenticeship, a Government supported training programme or job it is important that you contact your Connexions Service as soon as possible.



RESULTS

For those on GCSE courses, results will be available on Thursday 20th August 2020

Of course, this year is very different with exams having been cancelled. Your school will have informed you of how your results have been arrived at. However, when you do get your results you may wish to rethink your plans, especially if the results are not what you were expecting. Whatever your results or personal situation don't panic, but think positively. There will be options open to you and Connexions Advisers will be on hand to talk you through the options and help decide on a next step that's right for you. If you want to carry on in education, or if you decide you want to get a job we can help you to explore those routes. Connexions Advisers will be available to give information, advice and guidance throughout the summer to help you with:

- ▶ Rethinking your plans
- ▶ Alternative course / career options
- ▶ Making further applications (you can continue to use (>log on | move on> until the end of September to make applications etc.)

NOT FIXED UP YET?

Contact Miss Dales the Academy's Careers Adviser as soon as possible.

Remember under the Raising of the Participation Age doing nothing is not an option. We can advise you on finding employment with training, an Apprenticeship or continuing in education at school or college.

Upon completing year 11, your parents have up to 3 months to notify Her Majesty's Revenue and Customs and Connexions on what learning opportunity you will be moving into. If you are still not 'fixed up' with a learning opportunity by this time and you have registered with Connexions, we will be able to inform you how your parents can continue to claim child benefit for you for an additional 20 weeks from the date you officially left your last learning opportunity.

The Archbishop Sentamu Careers Helpline number is **07970 702298**

The Archbishop Sentamu Careers email address is **careers@sentamuacademy.org**



OTHER USEFUL CONTACT INFORMATION

<https://nationalcareers.service.gov.uk>

The National Careers Service provides online advice, help and information to people of all ages.

<https://www.logonmoveon.co.uk>

Find out everything you need to know about local education, training and apprenticeship opportunities using the Careers Gateway and apply for your chosen courses.

<https://www.findapprenticeship.service.gov.uk>

Provides local and national apprenticeship vacancy information.

<https://www.howareyoufeeling.org.uk/headstart-hull>

HeadStart Hull is a collection of services and interventions for supporting young people's emotional health and well-being. It is based on the views of young people, staff and parents and what was learnt in the two-year pilot project.

Connexions

If you are a young person who lives in Hull and you need help and support, then a range of services can help you. In addition to Connexions, there is also housing and benefits advice, Refresh drugs and alcohol service and the leaving care service.

Tel: 01482 615223

Website - <http://www.hull.gov.uk/education-and-schools/training/connexions>

email – Connexions@hullcc.gov.uk

Facebook - @ConnexionsHull

Twitter - @ConnexionsHull

Instagram - @ConnexionsHull

The logo for Connexions, featuring the word 'connexions' in a lowercase, sans-serif font. The 'o' is stylized with a yellow and orange outline, and the 'x' is also stylized with a yellow and orange outline.A collage of social media icons including YouTube, Facebook, Twitter, and Google+, along with a background image of a crowd of people.

Note that due to Coronavirus restrictions, face to face contact is not available currently unless in exceptional circumstances.

Department for Education Coronavirus helpline 0800 0468687

National Insurance helpline: 0300 2003500

Child Benefit: 0300 2003100

Tax Credits: 0345 3003900

June 2020

